# UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

# **SCHEDULE 14A**

Proxy Statement Pursuant to Section 14(a) of the Securities Exchange Act of 1934 (Amendment No. )

Filed by the Registrant 🗵

Filed by a Party other than the Registrant  $\Box$ 

Check the appropriate box:

Preliminary Proxy Statement

□ Confidential, for Use of the Commission Only (as permitted by Rule 14a-6(e)(2))

□ Definitive Proxy Statement

Definitive Additional Materials

□ Soliciting Material Pursuant to §240.14a-12

# **BRIGHT HORIZONS FAMILY SOLUTIONS INC.**

(Name of Registrant as Specified In Its Charter)

(Name of Person(s) Filing Proxy Statement, if other than the Registrant)

Payment of Filing Fee (Check the appropriate box):

⊠ No fee required.

Fee computed on table below per Exchange Act Rules 14a-6(i)(1) and 0-11.

1) Title of each class of securities to which transaction applies:

- 2) Aggregate number of securities to which transaction applies:
- 3) Per unit price or other underlying value of transaction computed pursuant to Exchange Act Rule 0-11 (Set forth the amount on which the filing fee is calculated and state how it was determined):
- 4) Proposed maximum aggregate value of transaction:
- 5) Total fee paid:

□ Fee paid previously with preliminary materials.

Check box if any part of the fee is offset as provided by Exchange Act Rule 0-11(a)(2) and identify the filing for which the offsetting fee was paid previously. Identify the previous filing by registration statement number, or the Form or Schedule and the date of its filing.

1) Amount Previously Paid:

2) Form, Schedule or Registration Statement No.:

3) Filing Party:

4) Date Filed:

## \*\*\* Exercise Your *Right* to Vote \*\*\* Important Notice Regarding the Availability of Proxy Materials for the Shareholder Meeting to Be Held on June 16, 2020.

For holders as of: April 20, 2020 Date: June 16, 2020 Time: 8:00 A.M. Eastern Time Location: Meeting live via the Internet-please visit www.virtualshareholdermeeting.com/BFAM2020. The company will be hosting the meeting live via the Internet
Location: Meeting live via the Internet-please visit www.virtualshareholdermeeting.com/BFAM2020.
The company will be bosting the meeting live via the Internet
this year. To attend the meeting via the Internet please visit www.virtualshareholdermeeting.com/BFAM2020 and be sure to have the information that is printed in the box marked by the arrow XXXXXXXXXXXXXXXX (located on the following page).
ou are receiving this communication because you hold shares in the company named above.
his is not a ballot. You cannot use this notice to vote thes hares. This communication presents only an overview on the more complete proxy materials that are available to ou on the Internet. You may view the proxy materials online a ww.proxyvote.com or easily request a paper copy (see reverse side
We encourage you to access and review all of the importan iformation contained in the proxy materials before voting.
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## Before You Vote -How to Access the Proxy Materials

### Proxy Materials Available to VIEW or RECEIVE: NOTICE AND PROXY STATEMENT ANNUAL R ANNUAL REPORT ON FORM 10-K

How to View Online:

Have the information that is printed in the box marked by the arrow  $\rightarrow$  [XXXX XXXX XXXX XXXX] (located on the following page) and visit: www.proxyvote.com.

How to Request and Receive a PAPER or E-MAIL Copy: If you want to receive a paper or e-mail copy of these documents or proxy materials for future annual meetings, you must request one. There is NO charge for requesting a copy. Please choose one of the following methods to make your request:

2) BY TELEPHONE: 1-800-579-1639 3) BY E-MAIL\*: sendmoted

sendmaterial@proxyvote.com

\* If requesting materials by e-mail, please send a blank e-mail with the information that is printed in the box marked by the arrow  $\rightarrow$  [XXXX XXXX XXXX] (located on the following page) in the subject line. Requests, instructions and other inquiries sent to this e-mail address will NOT be forwarded to your investment advisor. Please make the request as instructed above on or before June 2, 2020 to facilitate timely delivery.

## - How To Vote

## Please Choose One of the Following Voting Methods

	Vote By Internet:
	Before The Meeting:
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m. Have the information that is printed in the box marked by the arrow → XXXX XXXX XXXX XXXX (located on the following page) available and follow the instructions.

During The Meeting: Go to www.virtualshareholdermeeting.com/BFAM2020. Have the information that is printed in the box marked by the arrow → XXXX XXXX XXXX (located on the following page) available and follow the instructions. Vote By Mail: You can vote by mail by requesting a paper copy of the materials, which will include a proxy card.

Voting Items The Board of Directors recommends you vote FOR all the listed director nominees:

1. Election of four Class I directors, each for a term of three years:

Nominees:

- 1a. Stephen H. Kramer
- 1b. Dr. Sara Lawrence-Lightfoot
- 1c. David H. Lissy
- 1d. Cathy E. Minehan

## The Board of Directors recommends you vote FOR proposals 2 and 3:

- 2. To approve, on an advisory basis, the compensation paid by the Company to its named executive officers.
- To ratify the appointment of Deloitte & Touche LLP as the independent registered public accounting firm of the Company for the fiscal year ending December 31, 2020.

NOTE: In their discretion, the proxies will consider and vote on any other business properly brought before the meeting or any adjournment or postponement thereof.

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